



## Prince George Office



1004 Landooz Road,  
Prince George, BC  
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Tel: (250) 962-1603  
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## Vancouver Office



Suite 1020-1200 W. 73rd Ave  
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Tel: (778) 945-9911  
Fax: (778) 945-9916  
Toll Free: 1-833-381-7622

## BCAFN-JEDI Trade Forum Travel Policy

### General Information

Eligible costs will be reimbursed upon submission of BCAFN's Travel Claim form and confirmation of attendance at the BCAFN-JEDI Trade Forum for BC First Nations community members and individuals affiliated with a First Nations governing body. First Nations organizations and non-government organizations are ineligible to apply for travel reimbursement.

Due to limited funding, travel support will be provided on a first-come, first-served basis, based on time of registration. To be eligible for travel reimbursement, please indicate your First Nation or First Nation governing body you are employed with. One Chief **OR** one technician from a First Nation will be eligible for travel subsidy. **All registrants must receive an email confirmation from BCAFN, acknowledging their registration request for travel support, prior to proceeding with travel plans.**

Please submit your travel claim no later than **April 4, 2025**

### Meal Allowances & Transportation

We will provide meal allowances (where necessary and where meals are not already being provided) at the standard Treasury Board rates. **Receipts are not required for meal allowances.** Flights, bus fare, ferry and taxi all require receipts for reimbursement. Travel by car will be expensed at Treasury Board Rates. Please accompany your kilometres with a Google Map screenshot between your residence and the event location.

### Accommodation

Accommodations can be provided for up to two nights in the BCAFN room block. If the room block is no longer available, accommodations may be reimbursed up to \$175 per night at an alternative hotel or \$50 for private accommodation.

Travel Reimbursements including meals, incidentals, and transportation will be reviewed and approved based on travel itinerary and distance from the event location. Please see below for more information below on **maximum reimbursements** based on your region.

**Please Note: Sharing transportation and accommodation is encouraged, where possible.**



[www.bcafn.ca](http://www.bcafn.ca)



[events.bcafn.ca](http://events.bcafn.ca)

### Prince George Office

Ancestral, traditional and unceded territories of the Lheidli T'enneh

### Vancouver Office

Ancestral, traditional and unceded territories of the X<sup>m</sup>məθk<sup>w</sup>əyəm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh)



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## Maximum Reimbursement Eligibility by Region

### Lower Mainland

Including Surrey, White Rock, New Westminster, Coquitlam, Burnaby, Richmond, Vancouver, North Vancouver, West Vancouver.

Applicable meal allowances will be provided for up to one day of travel (subject to your itinerary).

**Travel and meals can be claimed for up to \$300 per person (up to \$300 per First Nation)**

### Southwest BC Residents

Abbotsford, Chilliwack, Merritt, Hope, Squamish, Whistler, Lillooet, Lytton

Applicable meal allowances will be provided for up to one day of travel (subject to your itinerary).

**Travel, accommodation, and meals can be claimed for up to \$400 per person (up to \$400 per First Nation)**

### Vancouver Island, Interior BC and Southeast BC Residents

Including all of Vancouver Island, Okanagan, Kootenay, Caribou (up to Williams Lake)

Applicable meal allowances will be provided for up to one day of travel (subject to your itinerary). **Accommodations cannot be reimbursed for local residents.**

**Travel, accommodation, and meals can be claimed for up to \$150 per person (up to \$150 per First Nation)**

### Northern BC (North Central, Northwest and Northeast BC & Remote Areas

Applicable meal allowances will be provided for up to two days of travel subject to your itinerary).

**Travel, accommodation, and meals can be claimed for up to \$700 per person (up to \$700 per First Nation)**



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