



BRITISH COLUMBIA
ASSEMBLY OF FIRST NATIONS

1004 Landooz Road, Prince George, BC V2K 5S3

JOB POSTING

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| POSITION TITLE: | Regional Climate Change Coordinator |
| REPORTS TO: | Chief of Staff |
| TERMS: | Full-Time until December 31, 2020 with the possibility of extension |
| LOCATION: | Prince George or Vancouver preferred, but consideration will be given for remote location |
| HOURS OF WORK: | Monday to Friday 9:00 a.m. – 4:30 p.m. (May be required to work evenings and weekends) |
| DEADLINE: | February 8th, 2019 at 4:30 p.m. |

We are seeking a skilled, motivated, and passionate Regional Climate Change Coordinator to support First Nations locally and regionally with information-sharing, and the identification, coordination, and implementation of climate action, as well as to act as a liaison with other Regions and the AFN National Office.

Specific Responsibilities include, but are not limited to:

- Organizes, coordinates and facilitates meetings, programs and dialogues, initiates and follows up on communications and reporting, and prepares documents at a regional level;
- Collects and coordinates local and regional climate change issues to transmit to national and international stages;
- Assists communities to understand and take action on climate change and other environmental action;
- Liaise with Chiefs, traditional knowledge keepers, youth, and women in the region through formal and informal means;
- Liaise with AFN's Advisory Committee on Climate Action and the Environment (ACCAE), Joint Committee on Climate Action (JCCA), and the National Climate Change Coordinator and any other networks that might be created as this work moves forward;
- Interfaces with regional and federal officials as needed;
- Seek additional dollars to support other regional climate/environmental initiatives; and
- Perform other duties as reasonably required.

Education, Experience and other requirements:

- Post-secondary experience in environment, sciences, climate change, resource/project management, or equivalent combination of education & experience;
- A minimum of 2 years' experience preferred in a domain related to climate change/environmental research or activism, coordination, and delivery, ideally in a First Nations setting;
- Demonstrated effective verbal and written communication skills, including writing and presentation skills;
- Demonstrated project management skills, with good ability to plan, organize and set priorities;
- Effective meeting facilitation skills;
- Good interpersonal skills and the ability to build and maintain effective networks and relationships while working as a member of a broader team(s);
- Ability to work independently & expeditiously, self-directed, including working under tight timeframes & competing priorities, in coordination with other, and willingness to travel;
- Demonstrated resourcefulness, passion, judgement, tact, initiative & flexibility;
- Good computer literacy skills;
- Knowledge of First Nations political, policy and legal issues;
- Flexible schedule may include evenings and weekends; and
- Travel as required.

Remuneration: Salary/Wage based upon experience. Competitive benefit plan available upon conclusion of probationary period.

To Apply:

If you are interested in this opportunity, please email your cover letter and resume with references as one PDF file to vanessa.west@bcafn.ca in the following format:

- **Subject heading:** BCAFN Regional Climate Change Coordinator
- **Attached file name:** YYYYMMDD_lastname_firstname_RCCC.pdf

Application deadline is Friday February 8th, 2019 at 4:30 p.m.

We want to thank everyone who applies for this position in advance. Applicants with Aboriginal ancestry preferred. Only successful applicants will be contacted for interviews.

